**Research Award**

**Spring 2025 Cover Sheet**

**Project Information**

Please provide the following information.

|  |  |
| --- | --- |
| **Project Title** |  |
| **Budget Request from Initiative** |  |
| **Budget Match (if applicable)** |  |
| **Total Project Budget** |  |

**Applicant Information**

Please provide the following information for each member of the project team:

* Name and title
* Home school/college and department if UW based, or name of organization if community based
* Email address

A lead co-investigator will need to be designated for administration purposes if more than one UW investigator is included on the project. Please include the name and email address of the finance point-of-contact for that investigator’s department.

**Abstract**

Please provide a description of your project appropriate for a lay reader. Limit your description to no more than 250 words.

**The Project Information, Applicant Information, and Abstract all must fit on the same page.**

**Project Research Plan**

Please provide a brief narrative description of your proposed project. Your description must include your project aims, description of the problem to be addressed, and your proposed plan, design, and methods. **Limit of one page, including tables and visuals, but excluding references**. References, if needed, should be included as an appendix to the one-page research plan.

Letters of support are not required but will be accepted. Limit of two. Please add any letters of support to the end of this application.

**Project Assessment Plan**

The following questions should be specifically addressed to explain how you will evaluate whether your project was successful.

1. What are your measures of success for this project?
2. How do you plan to leverage your pilot data or proof-of-concept into a subsequent funding or concept-development opportunity?

**Project Timeline**

Please include a brief description of the timeline for the major milestones of the project you are proposing.

**Biographies**

Please include a brief biography for each investigator or community partner listed on the cover sheet of this application that highlights relevant experience in terms of the work proposed.

**The Evaluation Plan, Project Timeline, and Biographies all must fit on the same page.**

**Project Budget**

|  |  |  |
| --- | --- | --- |
|  | **Requested from Initiative** | **Funding Match** |
| **Salaries** |  |  |
| Faculty |  |  |
| Staff |  |  |
| Student |  |  |
| **Benefits**  Based on Payroll Load Rate in Effect |  |  |
| **Supplies and Materials**  Supplies, Equipment Under $2,000, etc. |  |  |
| **Equipment**  Equipment Over $2,000 |  |  |
| **Tuition** |  |  |
| **Other** |  |  |
| **Total Direct Costs** |  |  |

**Budget Justification**

Briefly detail expenses listed above and explain how funds will be used. Please describe the source(s) of matching funds if included (and include confirmation as an additional page; a .pdf of an email from the individual making the commitment is sufficient). If other sources of funding are being combined with this award to carry out the proposed research, it is critical to address the ways in which the other funding will be used to complete the study or complement the Civic Health Initiative award.

**Project Budget and Budget Justification are limited to one total page.**